



**Facility**

**Name:** *The Children's Garden on Missouri* **License Number:** *107872*  
**Address:** *2305 Missouri, Las Cruces, NM 88001*  
**Phone:** *5755210661* **Fax:**  **E-mail:** *heather@thechildrensgardenlc.com*

**License Information**

**Type:** *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *07/16/2017* **Expiration Date:** *07/15/2018*

**Capacity**

**Over Age 2:** *88* **Under Age 2:** *10* **Night Care:** *0* **Playground:** *75*  
**Square Footage:** *0*

**Census**

**Over 2:** *52* **Under 2:** *5*

**Classrooms**

**Number of Classrooms:** *5*

**Days and Hours of Operation**

<b>Monday</b> <i>6:30 AM - 6:00 PM</i>	<b>Tuesday</b> <i>6:30 AM - 6:00 PM</i>	<b>Wednesday</b> <i>6:30 AM - 6:00 PM</i>	<b>Thursday</b> <i>6:30 AM - 6:00 PM</i>	<b>Friday</b> <i>6:30 AM - 6:00 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

**Date:** *05/29/2018* **Time In:** *1:10 PM* **Time Out:** *4:05 PM* **Purpose:** *Annual*

## Licensure

8.16.2.11 A Types of Licenses	Compliance
8.16.2.11 B Renewal of License	Compliance
8.16.2.11 D Non-transferable Restrictions of License	Compliance
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	Compliance
8.16.2.17 E, F Surveys for Child Care Facilities	Compliance
8.16.2.18 D Complaints	Compliance
8.16.2.21 A Licensing Requirements	Compliance
8.16.2.21 B Capacity of Centers	Compliance
8.16.2.21 C Incident Reporting Requirements	Compliance

## Administrative Requirements

8.16.2.22 A Administrative Records	Compliance
8.16.2.22 B Mission, Philosophy and Curriculum Statement	Not Inspected
8.16.2.22 C Policy and Procedures	Not Inspected
8.16.2.22 D Family Handbook	Not Inspected
8.16.2.22 E Children's Records	<b>Non-compliance</b>

*Of the ten children's records reviewed, two is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.*

### *Corrective Action Plan*

*Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.*

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 06/28/2018

8.16.2.22 F Personnel Records	<b>Non-compliance</b>
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*From the review of staff records, it was determined that two out of three staff having direct contact with the children, does/do not have a complete file as required in 8.16.2.22F. See Staff Records 8.16.2.22 form for staff with an incomplete file. Two of the three staff files reviewed do not have a copy of the 19 documentaion.*

### *Corrective Action Plan*

*The program will complete a file for each staff including substitutes and volunteers.*

Regulation: 8.16.2.22.F.1.

Date to be Completed: 06/28/2018

## Administrative Requirements *(continued)*

8.16.2.22 G Personnel Handbook *Compliance*

## Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements *Compliance*

8.16.2.23 B Staff Qualifications and Training *Compliance*

8.16.2.23 C Staff/Child Ratios and Group Sizes *Compliance*

## Services & Care of Children

8.16.2.24 A Guidance *Compliance*

8.16.2.24 B Naps or Rest Period *Compliance*

8.16.2.24 C Additional Requirements for Infants and Toddlers *Compliance*

8.16.2.24 D Diapering and Toileting ***Non-compliance***

*Diapers and diapering supplies are not labeled. Buttpaste in the Infant I classroom, Desitine and Triple Paste in the Toddler I classroom are not labeled.*

*Corrective action Plan*

*Staff will ensure diapers and diapering supplies are labeled and properly stored. CORRECTED ON SITE.*

Regulation: 8.16.2.24.D.3.

Date to be Completed: 05/29/2018

8.16.2.24 E Additional Requirements for Children with Special Needs *Not Inspected*

8.16.2.24 F Additional Requirements for Night Care *N/A*

8.16.2.24 G Physical Environment *Compliance*

8.16.2.24 H Social-Emotional Responsive Environment *Compliance*

8.16.2.24 I Equipment and Program *Compliance*

8.16.2.24 J Outdoor Play Areas *Compliance*

8.16.2.24 K Swimming, Wadding and Water *Not Inspected*

8.16.2.24 L Field Trips *Not Inspected*

## Food Service

8.16.2.25 B Meals and Snacks *Compliance*

8.16.2.25 C Menus *Compliance*

8.16.2.25 D Kitchens *Compliance*

**Health & Safety Requirements (continued)**

8.16.2.25 E Meal Times Compliance

**Health & Safety Requirements**

8.16.2.26 A Hygiene Compliance

8.16.2.26 B First Aid Requirements Compliance

8.16.2.26 C Medication Not Inspected

8.16.2.27 A-D Illness Requirements for Centers Not Inspected

8.16.2.28 A-H Transportation Requirements for Centers **Non-compliance**

*The vehicle used for transporting children does not have insurance coverage. Both van insurances expired 03/01/2018.*

*Corrective Action Plan  
insurance coverage will be obtained. CORRECTED ON SITE.*

Regulation: 8.16.2.28.H.

Date to be Completed: 05/29/2018

*A vehicle used for transporting children is not equipped with an operable fire extinguisher. Red van's fire extinguisher expired 04/2018.*

*Corrective Action Plan  
The vehicle will be equipped with required items.*

Regulation: 8.16.2.28.A.

Date to be Completed: 06/28/2018

**Buildings, Grounds & Safety**

8.16.2.29 A Housekeeping Compliance

8.16.2.29 B Pest Control Compliance

8.16.2.29 C Mechanical Systems Compliance

8.16.2.29 D Water and Waste Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical Compliance

8.16.2.29 F Exits and Windows Compliance

8.16.2.29 G Toilet and Bathing Facilities Compliance

8.16.2.29 H Safety Compliance Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances Compliance

8.16.2.29 J Pets Compliance

**Additional Comments**

*None*

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Steven Wells*



Facility Representative: *Heather Fountain*